

## General Labourer - Facilities

### *Ready to make your mark in the Arts?*

*Established in 1959, Canada's National Ballet School (NBS) is one of the world's foremost training institutions for aspiring young dancers and teachers. Attracting students from across the country and around the world, NBS is the only ballet academy in North America to provide elite dance training, academic instruction and residential care on the same campus. The School's progressive curriculum, with its emphasis on the physical and emotional well-being of the student, has put NBS at the forefront of dance training internationally. Making dance relevant to all persons through its philosophy of 'sharing dance' sees NBS engaging a diverse mix of participants, from school children to people living with Parkinson's Disease, in both on and off-site classes.*

**Canada's National Ballet School** is currently inviting applications for the **regular full-time** position of:

### **General Labourer - Facilities**

Schedule: Monday – Friday, 7:00 a.m. – 3:00 p.m.

Reporting to the Building Services Manager, the General Labourer - Facilities is responsible for assisting the Property & Operations Department in the maintenance and repair of the School's facilities.

#### **Major Duties and Responsibilities:**

- Co-ordinates garbage and recycling collection;
- Maintains safe accessibility to the School's premise (i.e. snow and ice removal);
- Responsible for transporting internal deliveries/packages;
- Performs event set-ups and takedowns;
- Ensures the maintenance and clean condition of the underground parking garage;
- Consistently maintains a safe working environment by following all rules and regulations;
- Performs other departmental duties as required.

#### **Qualifications/Skills/Experience:**

- High School Diploma.
- Two years prior experience in custodial environment.
- Physical capability to remove snow and ice, deliver packages and move furniture.
- Strong communication skills.
- Must be able to safely operate tractors, snow blowers and other equipment/tools.

Successful candidates must supply Canada's National Ballet School with a Police Reference Check in accordance with the School's Child Abuse/Sexual Abuse Prevention Policy; this will be coordinated through the Human Resources Department of NBS.

Qualified applicants should send resumes to [careers@nbs-enb.ca](mailto:careers@nbs-enb.ca) and include "**General Labourer - Facilities - October 2019**" in the subject line of your email **by November 3, 2019\***.

**\*Consideration of applications will begin immediately and continue until the position is filled.**

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Canada's National Ballet School is located at 400 Jarvis St., Toronto, Ontario M4Y 2G6.

Please visit [www.nbs-enb.ca](http://www.nbs-enb.ca) for more information.

***NBS is committed to providing accessible employment practices, in compliance with the AODA. Requests for accommodation can be made at any stage of the recruitment process, applicants are asked to make their needs/requirements known.***

NBS thanks all candidates for their interest; however, only those selected for interviews will be contacted.